

**Mission Statement**  
*Freedom to Discover*

**Strategic Priorities**  
*A Community Beacon Relevant and Responsive*  
*Learning and Innovative Organization*

**HAMILTON PUBLIC LIBRARY BOARD**

Regular Board Meeting  
Wednesday, December 16, 2020  
Central Library, Board Room

6:00 PM Meeting

**MINUTES**

**VIDEO**

**PRESENT:**

N. van Velzen, E. Bowen, R. Coruzzi, J. Kirkpatrick, S. Laurie, L. Spence-Smith, H. Dhaliwal, Councillor Pearson, C.A. Klassen

**STAFF:**

P. Takala, S. Fahim, L. Weaver, D. Wark, T. Del Monaco, L. DuPelle, A. Seul

**REGRETS:**

Councillor Partridge

**Time to Order:**

The Library Board Chair called the meeting to order at 6:01 p.m.

**1. Discussion Period**

**1.1 Land Acknowledgement - NV**

The Hamilton Public Library is situated upon the traditional

territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee(pronounced “Hau-dee-no-sho-nay”) and Mississaugas. This land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek (pronounced “Ah-nish-ih-naw-bek”) to share and care for the resources around the Great Lakes. We further acknowledge that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. Today, Hamilton is home to many Indigenous people from across Turtle Island (North America) and we recognize that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

## 1.2 Submitting Nominations - NV/PT

### 2. Acceptance of Agenda

**MOVED** by Stu Laurie, seconded by John Kirkpatrick,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD ADOPT THE AGENDA AS PRESENTED.**

**MOTION Passed**

### 3. Minutes

#### 3.1 Minutes of the Wednesday, November 18, 2020 Library Board Meeting- Attachment #3.1

**MOVED** by Elly Bowen, seconded by Stu Laurie,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, NOVEMBER 18, 2020 BE ADOPTED AS PRESENTED.**

**MOTION Passed**

### 4. Declaration of Conflict

### 5. Presentations

#### 5.1 Update on 2020 & Looking Ahead to 2021 - PT - Attachment #5.1

**MOVED** by C.A. Klassen, seconded by Elly Bowen,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE UPDATE ON 2020 AND LOOKING AHEAD PRESENTATION FOR INFORMATION AND COMMENT.**

**MOTION Passed**

**6. Consent Items**

**MOVED** by C.A. Klassen, seconded by John Kirkpatrick,

**THAT CONSENT ITEMS 6.1, 6.2 AND 6.3 BE ADOPTED AS PRESENTED.**

**MOTION Passed**

6.1 Upcoming and Outstanding Agenda Items - PT - Attachment #6.1

That the Hamilton Public Library Board receive the Upcoming and Outstanding Items Report for information.

6.2 2021 Letter from the Board -PT - Attachment #6.2

That the Hamilton Public Library Board receive and approve the 2021 Letter from the Board.

6.3 Fines & Fees Policy (2nd Review) - DW - Attachment #6.3

That the Hamilton Public Library Board receive and approve the Fines and Fees Policy.

**7. Business Arising**

7.1 Multi Year Business Plan & 2021 Goals (2nd Review) - PT/TD - Attachment #7.1

**MOVED** by Lori-Anne Spence-Smith, seconded by Maria Pearson,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE MULTI-YEAR BUSINESS PLAN REPORT FOR SUBMISSION TO THE CITY OF HAMILTON.**

**MOTION Passed**

7.2 2021 Operating Budget (2nd Review) - TD - Attachment #7.2

**MOVED** by John Kirkpatrick, seconded by Elly Bowen,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE FOR SUBMISSION TO THE CITY OF HAMILTON THE 2021 OPERATING BUDGET AT AN INCREASE OF \$459,000 OR 1.5%.**

**MOTION Passed**

**8. Correspondence**

**9. Report**

9.1 Chief Librarian Report - PT - Attachment #9.1

**MOVED** by C.A. Klassen, seconded by Maria Pearson,

**THAT THE LIBRARY BOARD RECEIVE THE DECEMBER 2020 CHIEF LIBRARIAN REPORT.**

**MOTION Passed**

9.2 COVID-19 Response & Planning Report - PT - Attachment #9.2

**MOVED** by Lori-Anne Spence-Smith, seconded by C.A. Klassen,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD ENCOURAGES LIBRARY STAFF TO WORK WITH THE CITY EMERGENCY OPERATIONS CENTRE (EOC), THE CITY AND PUBLIC HEALTH TO EXPLORE WAYS HPL CAN PROVIDE AS MUCH DIGITAL ACCESS TO HAMILTON RESIDENTS AS CAN BE DONE SAFELY DURING THE COVID-19 PANDEMIC.**

**MOTION Passed**

**MOVED** by John Kirkpatrick, seconded by Maria Pearson,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE COVID-19 RESPONSE AND PLANNING REPORT AS AMENDED FOR INFORMATION AND COMMENT.**

**MOTION Passed**

**10. New Business**

**11. Policies**

11.1 Access to Information & Communication Technology (1st Review) - SF - Attachment #11.1

**MOVED** by John Kirkpatrick, seconded by Maria Pearson,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THE POSITION STATEMENT ON ACCESS TO INFORMATION AND COMMUNICATION TECHNOLOGY FOR REVIEW AND COMMENT.**

**MOTION Passed**

**12. Private and Confidential**

**13. Date of Next Meeting**

13.1 Wednesday, January 20, 2021, 6:00 pm Meeting

**14. Adjournment**

The meeting was adjourned at 7:16 PM.

**MOVED** by Maria Pearson, seconded by Stu Laurie,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF  
WEDNESDAY, DECEMBER 16, 2020 BE ADJOURNED.**

**MOTION Passed**

Minutes recorded by Alyssa Seul