

Mission Statement
Freedom to Discover

Strategic Priorities
A Community Beacon Relevant and Responsive
Learning and Innovative Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, November 18, 2020
Central Library, Board Room

6:00 PM Meeting

MINUTES

VIDEO

PRESENT:

N. van Velzen, E. Bowen, R. Coruzzi, J. Kirkpatrick, S. Laurie,
Councillor Pearson, L. Spence-Smith

STAFF:

P. Takala, S. Fahim, L. Weaver, D. Wark, T. Del Monaco, L.
DuPelle, K. Dennie, A. Seul

REGRETS:

C.A. Klassen, H. Dhaliwal, Councillor Partridge

Time to Order:

The Library Board Chair called the meeting to order at 6:00 p.m.

1. Discussion Period

1.1 Land Acknowledgement - NV

The Hamilton Public Library is situated upon the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee (pronounced "Hau-dee-no-sho-nay") and Mississaugas. This land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement

between the Haudenosaunee and Anishinaabek (pronounced “Ah-nish-ih-naw-bek”) to share and care for the resources around the Great Lakes. We further acknowledge that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. Today, Hamilton is home to many Indigenous people from across Turtle Island (North America) and we recognize that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

1.2 Retirement of Karen Dennie - PT

2. Acceptance of Agenda

Add item 12.1 In-camera session

MOVED by Lori-Anne Spence-Smith, seconded by John Kirkpatrick,

THAT THE HAMILTON PUBLIC LIBRARY BOARD ADOPT THE AGENDA AS AMENDED.

MOTION Passed

3. Minutes

3.1 Minutes of the Wednesday, October 21, 2020 Library Board Meeting - KD - Attachment #3.1

MOVED by Lori-Anne Spence-Smith, seconded by Stu Laurie,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, OCTOBER 21, 2020 BE ADOPTED AS PRESENTED.

MOTION Passed

4. Declaration of Conflict

No board members declared a conflict of interest.

5. Presentations

6. Consent Items

MOVED by Lori-Anne Spence-Smith, seconded by John Kirkpatrick,

THAT CONSENT ITEM 6.1 BE ADOPTED AS PRESENTED.

MOTION Passed

6.1 Upcoming and Outstanding Agenda Items - PT - Attachment #6.1

That the Hamilton Public Library Board receive the upcoming and outstanding items report for information.

7. Business Arising

8. Correspondence

MOVED by Elly Bowen, seconded by Robert Coruzzi,

THAT THE CORRESPONDENCE BE RECEIVED FOR INFORMATION.

MOTION Passed

8.1 Ontario Library Service - PT - Attachment #8.1

9. Report

9.1 Chief Librarian Report - PT - Attachment #9.1

MOVED by Lori-Anne Spence-Smith, seconded by Stu Laurie,

THAT THE LIBRARY BOARD RECEIVE THE NOVEMBER 2020 CHIEF LIBRARIAN REPORT.

MOTION Passed

9.2 Nominating Committee - PT/KD - Attachment #9.2

MOVED by John Kirkpatrick, seconded by Stu Laurie,

THAT THE HAMILTON PUBLIC LIBRARY APPOINT THE FOLLOWING BOARD MEMBERS TO THE NOMINATING COMMITTEE: N. van Velzen, S. Laurie, R. Coruzzi

MOTION Passed

9.3 Q3 Metrics Report - TD - Attachment #9.3

MOVED by Stu Laurie, seconded by Elly Bowen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE 2020 3RD QUARTER METRICS REPORT FOR INFORMATION.

MOTION Passed

10. New Business

10.1 2021 Library Board Meeting Dates - KD - Attachment #10.1

MOVED by Lori-Anne Spence-Smith, seconded by John Kirkpatrick,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE FOLLOWING MEETING DATES FOR 2021: JANUARY 20TH, FEBRUARY 17TH, MARCH 17TH, APRIL 21ST, MAY 19TH, JUNE 16TH, SEPTEMBER 8TH, OCTOBER 20TH, NOVEMBER 17TH, DECEMBER 15TH

MOTION Passed

10.2 Mobile Library Services - LW/TD - Attachment #10.2

MOVED by Lori-Anne Spence-Smith, seconded by Stu Laurie,

THAT THE LIBRARY BOARD ENDORSE THE DIRECTION OUTLINED IN THIS REPORT. THAT STAFF CONTINUE TO INVESTIGATE AND CONSULT ON THIS DIRECTION AND CREATE A REQUEST FOR PROPOSALS (RFP) TO FURTHER DEVELOP THE BUSINESS CASE FOR THIS DIRECTION.

MOTION Passed

10.3 2021 Operating Budget (1st Review) - TD - Attachment #10.3

MOVED by Stu Laurie, seconded by Maria Pearson,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE PRELIMINARY REPORT ON THE 2021 OPERATING BUDGET FOR INFORMATION AND COMMENT.

MOTION Passed

10.4 Multi-Year Business Plan & 2021 Goals (1st Review) - TD/PT - Attachment #10.4

MOVED by John Kirkpatrick, seconded by Robert Coruzzi,

THAT THE LIBRARY BOARD RECEIVE THIS REPORT FOR REVIEW AND COMMENT.

MOTION Passed

10.5 Non-Union Compensation - Library Pages - LD - Attachment #10.5

MOVED by Lori-Anne Spence-Smith, seconded by John Kirkpatrick,

WHEREAS, FOLLOWING COUNCIL DIRECTION, THE HAMILTON PUBLIC LIBRARY BOARD APPROVED THE LIVING WAGE FOR THE LIBRARY PAGE POSITION (EX. SUMMER READING WORKERS AND/OR OTHER APPLICABLE STUDENT POSITIONS). WHEREAS THE HAMILTON PUBLIC LIBRARY BOARD'S NON-UNION PAY EQUITY AGREEMENT REQUIRES THE BOARD TO MATCH COST OF LIVING INCREASES GIVEN BY THE CITY OF HAMILTON, THE BOARD APPROVES COST-OF-LIVING INCREASES FOR LIBRARY PAGES AND STUDENT POSITIONS (EX. SUMMER READING STUDENTS ETC) EMPLOYEES TO MATCH INCREASES THAT WERE APPROVED BY CITY COUNCIL AND CITY OF HAMILTON FOR THE NON-UNION MANAGEMENT AND PROFESSIONAL EXEMPT EMPLOYEES IN 2021.

MOTION Passed

11. Policies

11.1 Statement on Service Continuity (2nd Review) - PT - Attachment #11.1

MOVED by Lori-Anne Spence-Smith, seconded by Elly Bowen,

THAT THE LIBRARY BOARD APPROVE THE STATEMENT ON SERVICE CONTINUITY.

MOTION Passed

11.2 Strategic Plan - 2021 Letter from the Board (1st Review) - PT/NV - Attachment #11.2

MOVED by Lori-Anne Spence-Smith, seconded by Robert Coruzzi,

THAT THE LIBRARY BOARD RECEIVE THE 2021 LETTER FROM THE BOARD FOR REVIEW AND COMMENT.

MOTION Passed

11.3 Fines and Fees Policy (1st Review) - DW - Attachment #11.3

MOVED by Lori-Anne Spence-Smith, seconded by Elly Bowen,

THAT THE LIBRARY BOARD RECEIVE THIS POLICY FOR REVIEW AND COMMENT.

MOTION Passed

12. Private and Confidential

MOVED by R. Coruzzi, seconded by Councillor Pearson,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS AN ITEM ABOUT AN IDENTIFIABLE INDIVIDUAL.

MOTION Passed.

MOVED by Maria Pearson, seconded by John Kirkpatrick,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION Passed

12.1 Personal Matter about an Identifiable Individual

13. Date of Next Meeting

13.1 Wednesday, December 16, 2020, 6:00 pm Meeting

14. Adjournment

The meeting was adjourned at 7:25pm.

MOVED by Elly Bowen, seconded by Robert Coruzzi,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, NOVEMBER 18, 2020 BE ADJOURNED.**

MOTION Passed

Minutes recorded by Karen Dennie, Alyssa Seul