

Mission Statement
Freedom to Discover

Strategic Priorities
A Community Beacon Relevant and Responsive
Learning and Innovative Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, June 17, 2020
Central Library, Board Room

6:00 PM Meeting

MINUTES

VIDEO

PRESENT:

N. van Velzen, E. Bowen, R. Coruzzi, J. Kirkpatrick, H. Dhaliwal, S. Laurie, Councillor Pearson, Councillor Partridge, Lori-Anne Spence-Smith

STAFF:

P. Takala, S. Fahim, L. Weaver, D. Wark, T. Del Monaco, L. DuPelle, K. Dennie, H. Mussa

REGRETS:

V. Cecchetto, C.A. Klassen

Guests: Haney Mussa, Branch Manager

Time to Order:

N. van Velzen called the meeting to order at 6:05 pm.

1. Discussion Period

1.1 Introduction of Haney Mussa

Library Board members welcomed Haney Mussa, Branch Manager, to the Hamilton Public Library.

2. Acceptance of Agenda

MOVED by Lori-Anne Spence-Smith, seconded by Maria Pearson,

THAT THE HAMILTON PUBLIC LIBRARY ADOPT THE AGENDA AS PRESENTED.

MOTION Passed

3. Minutes

3.1 Minutes of the Hamilton Public Library Board Meeting of Wednesday, May 20, 2020 - KD - Attachment #3.1

MOVED by Lori-Anne Spence-Smith, seconded by Elly Bowen,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MAY 20, 2020 BE ADOPTED AS PRESENTED.

MOTION Passed

4. Declaration of Conflict

No board members declared a conflict of interest.

5. Presentations

There were no presentations.

6. Consent Items

MOVED by Robert Coruzzi, seconded by John Kirkpatrick,

THAT CONSENT ITEM 6.1 BE ADOPTED AS PRESENTED.

MOTION Passed

6.1 Upcoming Agenda Items - PT - Attachment #6.1

That the Hamilton Public Library Board receive the upcoming and outstanding items report for information.

7. Business Arising

7.1 COVID-19 Response and Planning Report - PT - Attachment #7.1

MOVED by Lori-Anne Spence-Smith, seconded by John Kirkpatrick,

THAT THE LIBRARY BOARD RECEIVE THIS REPORT FOR INFORMATION AND COMMENT.

MOTION Passed

7.2 HPL's Phased Reopening Plan - PT - Attachment #7.2

MOVED by Stu Laurie, seconded by Maria Pearson,

THAT THE LIBRARY BOARD ENDORSE HPL'S PHASED REOPENING PLAN. THAT THE LIBRARY BOARD DIRECT STAFF TO WORK CLOSELY WITH THE CITY OF HAMILTON TO ENSURE HPL'S PHASED REOPENING CONTINUES TO ALIGN WITH THE CITY'S. THAT THE LIBRARY BOARD AUTHORIZES THE CHIEF LIBRARIAN/CEO TO EXECUTE ON THE REOPENING PLAN, PROVIDED IT IS IN COMPLIANCE WITH DIRECTION FROM PUBLIC HEALTH AND THE CITY OF HAMILTON AND IS CONSISTENT WITH LIBRARY BOARD DIRECTION. THAT THE LIBRARY BOARD AUTHORIZES STAFF TO IMPLEMENT TEMPORARY CHANGES INCLUDING SERVICE HOURS, CHANGES TO MATERIAL LOAN PERIODS AND OTHER OPERATIONAL CHANGES THAT SUPPORT A PHASED REOPENING THAT PROTECTS THE SAFETY OF STAFF AND THE PUBLIC WHILE ALSO MAXIMIZING OUR IMPACT AS WE PROCEED THROUGH THE NEXT PHASES OF THE PANDEMIC. FURTHER, THAT STAFF REPORT BACK ON STATUS AND IMPACTS OF THE TEMPORARY CHANGES AND IN PHASE 3 WORKS WITH THE LIBRARY BOARD TO IMPLEMENT MORE PERMANENT SERVICE STANDARDS AND RULES THAT SUPPORT THE COMMUNITY NEEDS GOING FORWARD.

MOTION Passed

7.3 Fines and Fees - DW/LW/TD - Attachment #7.3

MOVED by Lori-Anne Spence-Smith, seconded by Judi Partridge,

TO SUPPORT NEW AND LONG-TIME MEMBERS TO ACCESS COLLECTIONS AND SERVICES, TO BORROW AND RETURN RESOURCES WITHOUT THE FEAR OF FINES AND TO HELP BOTH YOUTH AND ADULTS IN THE COMMUNITY EXPERIENCE THE FREEDOM TO DISCOVER AT THE LIBRARY WHILE THE COMMUNITY LIVES THROUGH THE PANDEMIC AND PIVOTS TO THE POST-PANDEMIC RECOVERY. THAT THE BOARD APPROVE THE REMOVAL OF PHYSICAL COLLECTION RELATED FINES AND FEES FROM MARCH 15, 2020 UNTIL THE END OF DECEMBER 2021. THAT YOUTH MATERIAL FINES BE ELIMINATED PERMANENTLY. THAT STAFF OFFSET LOST REVENUE BY SAVINGS IN OPERATING COSTS AND THAT STAFF ARE ALSO INSTRUCTED TO DEVELOP A PAY-IT-FORWARD DONATION SYSTEM TO SUPPORT LIBRARY EFFORTS TO SUPPORT LITERACY. THAT STAFF DEVELOP A SYSTEM TO ENSURE THAT CUSTOMERS WITH 20 ITEMS OR

MORE THAT ARE OVERDUE, WILL HAVE THEIR BORROWING PRIVILEGES FOR PHYSICAL MATERIALS SUSPENDED UNTIL THEY CAN RESOLVE THE MATTER. THAT STAFF ARE INSTRUCTED IN Q4 2021 TO REPORT TO THE LIBRARY BOARD A REPORT ON THE IMPACT OF THIS COMMUNITY INITIATIVE RELATED TO MATERIALS LOST, OVERDUE, NEW MEMBERS AND STORIES FROM MEMBERS USING THE LIBRARY FOR THE FIRST TIME OR RETURNING TO THE LIBRARY AFTER MORE THAN TWO YEARS.

MOTION Passed

8. Correspondence

There was no library board correspondence.

9. Report

9.1 Chief Librarian Report - PT - Attachment #9.1

MOVED by Lori-Anne Spence-Smith, seconded by Stu Laurie,

THAT THE LIBRARY BOARD RECEIVE THE CHIEF LIBRARIAN REPORT FOR JUNE 2020.

MOTION Passed

9.2 Digital Usage Update Report - TD - Attachment #9.2

MOVED by Lori-Anne Spence-Smith, seconded by Elly Bowen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE DIGITAL USAGE UPDATE REPORT FOR INFORMATION.

MOTION Passed

9.3 Report from the Audit Committee - EB/TD - Attachment #9.3

MOVED by Robert Coruzzi, seconded by Elly Bowen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE AUDIT COMMITTEE REPORT FROM ITS MEETING OF WEDNESDAY, JUNE 3, 2020.

MOTION Passed

10. New Business

10.1 CULC Statement on Race and Social Equity - PT - Attachment #10.1

MOVED by Stu Laurie, seconded by Lori-Anne Spence-Smith,

**THAT THE LIBRARY BOARD ENDORSE ITS ENDORSEMENT
OF THE CANADIAN URBAN LIBRARY COUNCIL'S STATEMENT
ON RACE AND SOCIAL EQUITY.**

MOTION Passed

11. Policies

11.1 NOTICE OF MOTION - Amendment to the Hamilton Public Library
Board By-Laws (2nd Review) - PT - Attachment #11.1

MOVED by Lori-Anne Spence-Smith, seconded by Robert Coruzzi,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE
ATTACHED REVISED BY-LAW.**

MOTION Passed

11.2 Intellectual Freedom Policy (2nd Review) - PT - Attachment #11.2

MOVED by Lori-Anne Spence-Smith, seconded by Robert Coruzzi,

**THAT THE LIBRARY BOARD APPROVE THE INTELLECTUAL
FREEDOM POLICY.**

MOTION Passed

12. Private and Confidential

MOVED by Lori-Anne Spence-Smith, seconded by Elly Bowen,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-
CAMERA TO DISCUSS A LABOUR RELATIONS ISSUE.**

MOTION Passed.

MOVED by Judi Partridge, seconded by John Kirkpatrick,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION Passed

12.1 Labour Relations Issue - PT/LM

13. Date of Next Meeting

13.1 Wednesday, September 16, 2020, 6:00 pm Meeting

14. Adjournment

The meeting was adjourned at 8:20 pm.

MOVED by Lori-Anne Spence-Smith, seconded by Maria Pearson,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, JUNE 17, 2020 BE ADJOURNED.**

MOTION Passed

Minutes recorded by Karen Hartog