

Mission Statement
Freedom to Discover

Strategic Priorities
A Community Beacon Relevant and Responsive
Learning and Innovative Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, May 20, 2020
Central Library, Board Room

6:00 PM Meeting

MINUTES

VIDEO

PRESENT:

Nick van Velzen, Elly Bowen, Robert Coruzzi, John Kirkpatrick, CA Klassen, Harjit Dhaliwal, Stu Laurie, Councillor Pearson, Lori-Anne Spence-Smith

STAFF:

Paul Takala, Lisa Weaver, Dawna Wark, Tony Del Monaco, Sherry Fahim, Lisa DuPelle, Karen Dennie, Alex Miller

REGRETS:

Vikki Cecchetto, Councillor Judi Partridge

Time to Order:

N. van Velzen called the meeting to order at 6:00 pm.

1. Discussion Period

2. Acceptance of Agenda

MOVED by Maria Pearson, seconded by Elly Bowen,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION Passed

3. Minutes

- 3.1 Minutes of the Hamilton Public Library Board Meeting of Wednesday, April 15, 2020 - Attachment #3.1

Correction to minutes: John Fitzpatrick should read John Kirkpatrick

Moved by John Kirkpatrick, seconded by Elly Bowen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, APRIL 15, 2020 BE ADOPTED AS AMENDED.

MOTION Passed

4. Declaration of Conflict

No Library Board members declared a conflict of interest.

5. Presentations

6. Consent Items

Board member requested that item 6.2 Annual Report on Partnerships be removed from consent.

Moved by C.A. Klassen, seconded by John Kirkpatrick,

THAT CONSENT ITEMS 6.1 BE ADOPTED AS PRESENTED.

MOTION Passed

- 6.1 Upcoming Agenda Items - PT - Attachment #6.1

That the Library Board receive the Upcoming and Outstanding Agenda Items report.

7. Business Arising

- 7.1 COVID-19 Response and Planning Report - PT - Attachment #7.1

Moved by Elly Bowen, seconded by Stu Laurie,

THAT THE LIBRARY BOARD RECEIVE THIS REPORT FOR INFORMATION AND COMMENT. THAT THE LIBRARY BOARD DIRECT STAFF TO CONTINUE TO UPDATE THE BOARD MONTHLY ON HPL'S RESPONSE DURING THE COVID-19 PANDEMIC.

MOTION Passed

- 7.2 Working Assumptions and Phased Reopening Plan (2nd Review) - PT - Attachment #7.2

MOVED by Stu Laurie, seconded by Elly Bowen,

THAT THE LIBRARY BOARD ENDORSE IN PRINCIPLE THE WORKING ASSUMPTIONS AND PHASED REOPENING PLAN. THAT THE LIBRARY BOARD DIRECT STAFF TO WORK CLOSELY WITH THE CITY OF HAMILTON TO ENSURE HPL'S PHASED REOPENING ALIGNS WITH THE CITY'S. THAT THE LIBRARY BOARD DIRECT STAFF TO PROCEED WITH DEVELOPING DETAILED PLANS AND REPORT REGULARLY TO THE LIBRARY BOARD ON THE PROGRESS. THAT THE LIBRARY BOARD AUTHORIZE THE CHIEF LIBRARIAN/CEO TO EXECUTE ON THE REOPENING PLAN, PROVIDED IT IS IN COMPLIANCE WITH DIRECTION FROM PUBLIC HEALTH AND THE CITY OF HAMILTON AND IS CONSISTENT WITH LIBRARY BOARD DIRECTION.

MOTION Passed

7.3 Annual Report on Partnerships - PT/LW - Attachment #7.3

MOVED by John Kirkpatrick, seconded by C.A. Klassen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THIS REPORT FOR INFORMATION AND FEEDBACK

MOTION Passed

8. Correspondence

There was no Library Board correspondence.

9. Report

9.1 Chief Librarian Report - PT - Attachment #9.1

MOVED by Stu Laurie, seconded by Elly Bowen,

THE THE LIBRARY BOARD APPROVE THE MAY 2020 CHIEF LIBRARIAN REPORT.

MOTION Passed

9.2 Digital Usage Update Report - TD - Attachment #9.2

MOVED by Lori-Anne Spence-Smith, seconded by Elly Bowen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE DIGITAL USAGE REPORT FOR INFORMATION.

MOTION Passed

9.3 Fines Follow-up Report - LW/DW/TD - Attachment #9.3

MOVED by Robert Coruzzi, seconded by Lori-Anne Spence-Smith,

THAT THE BOARD RECEIVE THE FINES FOLLOW-UP REPORT FOR INFORMATION AND COMMENT.

MOTION Passed

10. New Business

10.1 Current Year Operating Budget Update - TD - Attachment #10.1

MOVED by Elly Bowen, seconded by C.A. Klassen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE 2020 OPERATING BUDGET VARIANCE REPORT FOR INFORMATION.

MOTION Passed

10.2 Carlisle Renovation - TD - Attachment #10.2

MOVED by Robert Coruzzi, seconded by C.A. Klassen,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE CARLISLE BRANCH PROJECT UPDATE REPORT FOR INFORMATION.

MOTION Passed

10.3 Parkdale Branch Update - TD - Attachment #10.3

MOVED by Elly Bowen, seconded by Robert Coruzzi,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE PARKDALE BRANCH PROJECT UPDATE REPORT FOR INFORMATION.

MOTION Passed

11. Policies

11.1 Working with Us - Policy on Partnerships, Program & Space Usage (1st Review) - PT/LW - Attachment #11.1

MOVED by C.A. Klassen, seconded by Elly Bowen,

THAT THE LIBRARY BOARD RECEIVE THE POLICY FOR REVIEW AND COMMENT.

MOTION Passed

11.2 Intellectual Freedom Policy (1st Review) - PT - Attachment #11.2

MOVED by Robert Coruzzi, seconded by Elly Bowen,

**THAT THE LIBRARY BOARD RECEIVE THE INTELLECTUAL
FREEDOM POLICY FOR REVIEW AND COMMENT.**

MOTION Passed

11.3 NOTICE OF MOTION - Amendment to the Hamilton Public Library
Board By-Laws - PT - Attachment #10.3

MOVED by Robert Coruzzi, seconded by Elly Bowen,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE
REPORT FOR INFORMATION.**

MOTION Passed

12. Private and Confidential

MOVED by R. Coruzzi, seconded by E. Bowen,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-
CAMERA TO DISCUSS A LABOUR RELATIONS ISSUE.**

MOTION Passed.

MOVED by Stu Laurie, seconded by Elly Bowen,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION Passed

12.1 Labour Relations Issue - PT/LM

13. Date of Next Meeting

13.1 Wednesday, June 17, 2020 - Virtual Meeting, 6:00 pm

14. Adjournment

The meeting was adjourned at 8:15 p.m.

MOVED by Robert Coruzzi, seconded by Stu Laurie,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, MAY 20, 2020 BE ADJOURNED.**

MOTION Passed

Minutes recorded by Karen Hartog